

# Public Document Pack

## JOHN WARD

Director of Corporate Services

Contact: Democratic Services

Email: [democraticservices@chichester.gov.uk](mailto:democraticservices@chichester.gov.uk)

East Pallant House

1 East Pallant

Chichester

West Sussex

PO19 1TY

Tel: 01243 785166

[www.chichester.gov.uk](http://www.chichester.gov.uk)



A meeting of **Overview & Scrutiny Committee** will be held in the Committee Rooms, East Pallant House on **Tuesday 12 September 2023 at 2.00 pm**

MEMBERS: Mrs D Johnson (Chairman), Ms B Burkhart (Vice-Chairman), Mr J Brookes-Harmer, Mr C Hastain, Ms O Hickson, Ms E Newbery, Mr H Potter, Ms S Quail, Mrs S Sharp, Mr C Todhunter and Mr J Vivian

## SUPPLEMENT TO AGENDA

### 7 **Late Items** (Pages 1 - 3)

Consideration of any late items as follows:

- a) Items added to the agenda papers and made available for public inspection.
- b) Items which the Chairman has agreed should be taken as matters of urgency by reason of special circumstances reported at the meeting.

- **Late Item – Budget Task & Finish Group Terms of Reference and Membership**

The Overview and Scrutiny Committee are asked to consider and agree the terms of reference for the Budget TFG and agree its membership.

- **Overview and Scrutiny Committee Work Programme 2023/24**

The Overview and Scrutiny Committee are asked to note the revised Overview and Scrutiny Committee Work Programme 2023/24.

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## BUDGET REVIEW TASK & FINISH GROUP

### TERMS OF REFERENCE AND SCOPING

Review Topic	Budget 2024-25
Membership (and Chairman)	3 members of Corporate Governance & Audit Committee and 3 members of Overview & Scrutiny Committee to be sought at their meetings in September/October 2023.
Terms of Reference	To consider the proposed changes on the approved base budget for compiling the 2024-25 budget. To comment on these in advance of Cabinet consideration of the Budget 2024-25 in February 2024.
Scope	5 Year Financial Model Statement of Resources 2024-25 to 2028-29 Projected Revenue Budget Variations 2023-24.
Review Period	January 2024
Officer support	Helen Belenger, David Cooper, and Democratic Services Officer
Frequency of Meetings	One meeting to be held January 2024 (date to be confirmed)
Report back to	CGAC on 22 January 2024 and OSC on 16 January 2024

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## OSC WORK PROGRAMME 2023-2024

Issue	OSC's role in this review	Lead Officer
<b>4 July 2023</b>		
OSC 2022-23 Annual Report and 2023-24 Work programme	Monitoring & review	L Rudziak/E Baker-Moore
Coastal Partnership update	Monitoring & review	A Stevens
Social prescribing update including young person's social prescribing	Monitoring & review	E Thomas
<b>12 September 2023</b>		
Corporate Efficiencies Programme – Progress Report	Corporate Priority – Monitoring & Review	A Buckley
Corporate Plan Review TFG Terms of Reference and membership	Corporate Priority – Agree Membership	A Buckley
<del>PCC Katy Bourne – Member Q&amp;A</del>	<del>TBC (Date held with KB office)</del>	
Budget Review TFG Terms of Reference (late item)	Monitoring & review	H Belenger
<b>16 January 2024</b>		
Budget Review TFG – Final Report	Corporate Priority - Monitoring & review	H Belenger
Food Waste Report	Monitoring and Review	Kevin Carter
<del>PCC Katy Bourne – Member Q&amp;A</del>	<del>TBC (Date held with KB office)</del>	
Corporate Plan Review TFG – final report & draft plan	Corporate Priority - Monitoring & review	A Buckley
Support for Chichester BID – Update	Monitoring & Review	T Murphy
<b>12 March 2024</b>		
Corporate Efficiencies Programme – Monitoring Report	Corporate priority – Monitoring & Review	A Buckley

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